## **Cleaning Instructions for Renters**

Thank you for renting our space and taking on the task of cleaning it yourselves, here are some helpful reminders for what to check before departing. Cleaning equipment/tools can be found both in the cleaning cabinet and in the large black tub underneath the ice machine:

☐ Collect all trash, bottles and waste into the trash receptacles,	
remembering to separate out any bottles and cans.	
☐ Take the trash to the waste bins located outside of the clubroom	
following the map on the next page of this document (don't forget to	)
check the trash receptacles in the bathroom).	
☐ Replace the old trash bags with new ones.	
☐ Carefully wipe down all surfaces (including tables, chairs, counters	
etc.) with a general purpose cleaning solution.	
☐ Return all items borrowed from the kitchen and bar to their appropri	ate
homes (the drying racks should be empty when departing the space	∍).
☐ Wash all dishes and equipment either by hand or using the	
dishwasher (please do not put peelers or citrus presses into the	
<u>dishwashe</u> r).	
$\hfill\Box$ If you use the dishwasher, make sure to clean the sieve and inside	of
the machine when you are done and leave the door open to let it ai	r
dry.	
☐ Clean the oven, stovetop and microwave.	
☐ Clean the toilet, sink and mirror of the bathroom mindfully.	
☐ Sweep/vacuum all debris from the floors and vacuum the carpets.	
☐ Using the mop, wash the floors thoroughly to remove any sticky	
residue or mud.	
☐ Turn off all lights before departing.	

If you find that something has been broken or is otherwise out of place during your rental, please let us know as soon as possible by contacting us via the following email address cocktail-hallitus@list.ayy.fi.

